



Minutes: Thursday 6 April 2017

Held: Heartland Hotel, 14 Airpark Drive, Mangere, Auckland

Subject	Action/Decision
<p>Attendees: Ruth Corbett (Southfuels) Derek Foley (Farmlands) Grant Hitchcock (Toll) Paul Clampitt (McFalls) Sean Rooney (Allied) John Campbell (Southfuels) Lou Foruecz (Waitomo) Phil Cole (Waitomo) Greg Pert (Tranzliquid) Gareth Pert (Tranzliquid) Mark McHardy (Farmlands) Steve Sutton (RD Petroleum) Nick Hanson (Federated Farmers) Noel McCardle (WorkSafe) Kate Studd (WorkSafe) Telecon Al McCone (WorkSafe) Telecon</p> <p>Apologies: Mark Ngatuere Andy Stanley Johnny Ireland Mark Allen Paul Lindsay</p>	
<p>Welcome – Derek Foley (DF) The meeting began at 10.00am. Introductions made and health and safety protocols and housekeeping covered. The Committee protocol was read and acknowledged. Apologies, noted Agenda tabled</p>	
<p>Previous meeting minutes Read and discussed Actions outstanding;</p> <ul style="list-style-type: none"> • HSNO COP 24 – Not signed off by Minister, no new information provided or update on submissions • Police roadside inspections and ignition source from apparel or equipment. DF identified Mark N still working on it, CVIU currently undergoing major restructure 	

<p>1. Briefing on status of the Fuel Storage on Farms guidelines – Ruth Corbett</p> <p>Thanks to contributors, advised major changes in guideline</p> <ul style="list-style-type: none"> • Expanded to include all types of tanks on farms • Changes in separation distances for ignitions sources • Secondary Containment-grandparenting removed, threshold for SC for all above ground tanks at 2500 litres • Alignment with Hazardous Sub Reg’s • Risk based assessments and examples for Tanks • Max Height of tanks included • Extra sections added; Emergency Management, Management of obsolete tanks, Trailer Tanks • Expanded section on access requirements to site from road, and to tank • Definition and guidance on use of Drums 	
<p>2. Tripod tanks, status and general discussion</p> <p>Kate Studd and Al McCone (WorkSafe) joined conversation by telecon</p> <ul style="list-style-type: none"> • Worksafe unable to support end of life date for Tripod tanks. End of life date cannot be legally supported by WorkSafe • Federated Farmers supported guideline generally but did not think it beneficial to state end of life date for Tripod • Both parties considered same result could be achieved by different means, industry engagement and farmers voluntarily changing out Tripod tanks if they are non-compliant/unsafe • Discussion on how to get traction using targeted Hazard Alert issued by WorkSafe and collaboratively distributed by WorkSafe, FDISC, Federated Farmers • Al McCone also suggested pink sticker (similarities as for pink stickers on cars) if a tank is identified as being unsafe to fill it is stickered. Stickers supplied by Worksafe, flag for farmer, other fuel distributors, tanker drivers. Application and use of sticker for further discussion • Next steps <ul style="list-style-type: none"> ○ Technical review, possible wider consultation ○ Marketing of guideline what that would this look like? ○ Fact sheet (1 page) Guideline Fuel Storage on Farms ○ HSWA - Hazardous Substances Regs. released Dec 17 ○ New Guideline Fuel Storage on Farms released Dec 2017 • Federated Farmers Nick Hanson provided over view <ul style="list-style-type: none"> ○ It is important that farmers understand where that flexibility exists as a guidance, and where it doesn’t as in regulations and this needs to be clear. ○ Confirmed that Federated Farmers didn’t put the draft guideline through a full consultation, but offered to do this if FDISC wanted to. • Derek Foley asked the committee in consideration of all the discussion and hearing from all parties if they were still in favour of completing the guideline Fuel Storage on Farms? 	<p>WorkSafe (Kate Studd)</p> <ul style="list-style-type: none"> • Draft Hazard Alert, share with FDISC working group committee for feedback. • Draft of pink sticker template with WorkSafe branding suitable for placing on unsafe tanks • Provide paragraph for Guideline section 5.13 on management of Tripod tanks <p>Ruth C (FDISC working group)</p> <ul style="list-style-type: none"> • Draft words for voluntary end of life date <p>Confirmed all in favour, no abstentions</p>

<p>3. Codes of practice HSNO COP 24 changes to HSWA (Noel McCardle) Gave summary of status. Confirmed HSNO COP 24 has been finalised and waiting formal sign off from minister Action: Noel to provide DF with copy</p>	<p>Noel M</p>
<p>4. Petroleum Industry Safety Committee update (Greg Pert) Agreed there was opportunities to liaise where there was cross over</p> <ul style="list-style-type: none"> ○ Tanker builders and repairers – standardising componentry, looking at commonality of parts ○ Terminal Risk Safety Processes – Scully trips and loss of containment now require notification to WorkSafe; Probe settings and big focus is on getting the right people on right job, with right information ○ Switch loading – difference between terminals ○ Protection of Assets – Terminal – Following safe load process to protect everyone <p>Suggested groups could align through secretariat - Mark Ngatuere to ensure both groups; carriers and oil industry representatives have better understanding of common issues. Recommend that PISC are invited to next FDISC meeting</p>	
<p>5. Approved Handler (AH) and D Endorsement Current system of approved handler training discussed, agreed that trainers have different levels of knowledge, that often trainers have less knowledge than those being trained or going through refresher, considered the AH training was of little or no value. Noel M confirmed AH for transportation of Class 3 substances will not be in new HSWA Reg's, training will fall back to Company (self-regulation) No knowledge if or how training organisations to fill breach, but identified opportunity for FDISC and PISC to provide direction on what they would like to see in this type of training.</p> <p>Comment D Endorsement to become obsolete. Little information available. Requires follow up</p>	<p>Derek F</p>
<p>6. General Business</p>	
<p>A. Derek asked the committee what they would like to see as the next area for the committee to focus on;</p> <ul style="list-style-type: none"> ● Home Heat and Furnace Fuel safe delivery – <i>no comment</i> ● Petrol underground tanks on Farms – <i>many Distributors identified that they have already targeted UGT</i> ● STC underground diesel tanks on Farms – <i>no comment</i> ● Off road Bridges proof of weight bearing – <i>mentioned in section on access for farms, what else?</i> ● Industry standard format for Tier one or (spill contingency plans) Aqua Marine – <i>no comment</i> ● Forestry Delivery (safe access and refuelling)- <i>Recommendation made that committee look to insert section in Forestry Guideline</i> <i>Action: Noel to provide copy</i> <p>B. Committee funding - RTF is to invoice committee member company's \$200 per annum. That quantum is to be monitored to ensure against shortfall or excess. <i>Agreed</i></p>	<p>Noel M</p>

C. Big thanks to Andy Stanley for arranging the venue and PFH for picking up the costs associated for the meeting at the Heartland Hotel	
Incident Reports – Not discussed	
Meeting close: 1.15pm	
Next Meeting: Date TBA. August in Christchurch	